



2006

Americans with Disabilities Act (ADA) Training for Polling Place Accessibility

February 22, 2006

State House Annex

Senate Committee Room 4 (Ground Floor)

New Jersey Division of Elections

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AMERICANS WITH DISABILITIES ACT (ADA) TRAINING FOR POLLING PLACE ACCESSIBILITY

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AMERICANS WITH DISABILITIES ACT (ADA)
TRAINING FOR POLLING PLACE ACCESSIBILITY

AMERICANS WITH DISABILITIES ACT (ADA) TRAINING FOR POLLING PLACE ACCESSIBILITY



State of New Jersey

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DEPARTMENT OF LAW & PUBLIC SAFETY

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ATTORNEY GENERAL
RAMON DE LA CRUZ
DIRECTOR

February 22, 2006

Dear Workshop Participants:

Polling place accessibility for New Jersey voters has improved within the last three years and with your help, the Division of Elections remains committed to the goal of achieving 100% polling place accessibility. This is our fourth year in hosting a polling place accessibility seminar.

Pursuant to legislation enacted recently which requires ADA trained individuals to be a member of the County Voting Accessibility Advisory Committee we are sponsoring a seminar which will provide the required ADA training. The Workshop will be conducted by Shammi Carr, Technical Assistant Specialist, Northeast ADA and Accessible Information Technology Center. This training will provide to you the necessary resources needed to conduct inspections in the most efficient manner.

During the past three years, New Jersey has been known as a model state for efforts in improving Polling Place Accessibility. I would like to congratulate you on your appointment to your respective Voting Accessibility Advisory Committee and welcome back the election officials for continued training.

Your cooperation and support has made a significant difference in reducing the number of inaccessible polling places. I look forward to continuing our collaboration.

Ramón de la Cruz, Esq.
Director, Division of Elections

NJ Division of Elections Staff

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Directions from North New Jersey via Route 1:

Take Route 1 South toward Trenton. You will pass Perry Street Exit and you will get off next exit. The Exit will be labeled Trenton Train Station. You will get off the exit and proceed to traffic signal. Make left at signal and proceed under Route 1 get in the far right lane and follow the signs to the Trenton trains station. Go through two lights and turn left at the second light, 44 S. Clinton will be on your right.

Directions from North Jersey via Train:

Take the NJ Transit Northeast Corridor line to the Trenton train station. Once you have arrived at the station walk out of the station using the main entrance. We are located across the street on your right at 44 S. Clinton.

Directions from South Jersey:

Take I-295 North to 129 toward Trenton, which is Exit 60. When you get on 129 you will take it to Exit labeled Hamilton Avenue. You will make right turn onto Hamilton Avenue. At next traffic light you will make left onto South Clinton Avenue. Proceed to the second traffic light and continue straight thru the light, 44 S. Clinton will be on your right.

Directions from South Jersey via Train:

Take the NJ Transit RiverLINE to the last stop, which is Trenton. We are located across the street on your right at 44 S. Clinton Avenue.

AMERICANS WITH DISABILITIES ACT (ADA)
TRAINING FOR POLLING PLACE ACCESSIBILITY

Agenda

9:00-9:15

Zulima V. Farber, Attorney General (Invited)
Ramón de la Cruz, Director, NJ Division of Elections
Greetings & Workshop Objectives

Shammi Carr, Technical Assistant Specialist

Setting the Stage

- Historical perspective of disability and voting
- ADA overview

9:15-10:30

Voting and the ADA

- Title II (Americans with Disabilities Act) overview
- Definition of Disability
- Physical access requirements
- Effective Communication
- Elements of a temporary event (voting day)

BREAK- 10:30-10:40

10:40-11:30

ADA Toolkit and Effective Use

11:30-11:40

Resources related to voting and disability

11:40-noon

Questions and Answer

12:00-12:20

Yudelkis Hernandez, Project Coordinator - Polling Place Accessibility
Review of 2006 Polling Place Accessibility Forms

12:20-12:30

Closing Remarks

Presenter: Shammi Carr

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Shammi Carr is currently the Technical Assistance Manager for the Northeast ADA&IT Center at the Employment and Disability Institute, NYS School of Industrial and Labor Relations, Extension Division, at Cornell University. She provides technical assistance for the Center, which encompasses Federal Region II (New York, New Jersey, Puerto Rico, and the Virgin Islands) and provides training and technical assistance on the Americans with Disabilities Act and accessible information technology. Ms. Carr has vast experience working with educational, employment and accessibility issues. She also has worked closely with educational agencies, employers both private and public, parents and individuals with disabilities.

Expertise areas include IDEA, Rehabilitation Act, Post Secondary issues, and Title I, II and III of the ADA. As part of the national DBTAC network, she receives regular updates and training from the Equal Employment Opportunity Commission (EEOC), U.S. Department of Justice, U.S. Architectural and Transportation Barriers Compliance Board, and the Department of Transportation. Ms. Carr holds a BA in Cultural Anthropology.



New Jersey Statutes Annotated

Title 19 - Elections

Chapter 8 - Polling Places

- 19:8-1 Location
- 19:8-2 Tentative List of Available Places, Selections
- 19:8-3 Schoolhouses and Public Buildings; Other Locations; Certification of Expenses
- 19:8-3.1 Polling Places; Accessibility to the Elderly and Physically Disabled
- 19:8-3.2 Rules and Regulations; Elderly and Physically Disabled Permitted to Vote at Closest Alternative Accessible Polling Place
- 19:8-3.3 Standards of Accessibility Determined By Barrier Free Sub-Code
- 19:8-3.4 Annual Report by County Boards of Election of Polling Places Found Inaccessible
- 19:8-3.5 Review of Reports
- 19:8-3.6 Expired
- 19:8-3.7 Voting Accessibility Advisory Committee; Members; Walking Tours of Polling Places
- 19:8-4 Selected Places Certified

AMERICANS WITH DISABILITIES ACT (ADA)

TRAINING FOR POLLING PLACE ACCESSIBILITY

New Jersey Statutes Annotated

Title 19 - Elections

Subtitle 1 - Any Election

Chapter 8: Polling Places; Ballot Boxes; Equipment

Article 1 - Polling Places

19:8-1. Location

For the purpose of this title a polling place or room shall be within a building wherein a district board is directed as hereinafter provided to meet for the purpose of registering voters or conducting elections.

<General Materials (GM) - References, Annotations, or Tables>

HISTORICAL AND STATUTORY NOTES

1999 Main Volume

Source: L.1930, c. 187, ¶ 86, p. 707.

N. J. S. A. 19:8-1, NJ ST 19:8-1 Current through L.2003, c. 1 to 252

19:8-2. Tentative list of available places, selections

The clerk of every municipality, on or before April 1 shall certify to the county board of every county wherein such municipality is located a suggested list of places in the municipality suitable for polling places. The county board shall select the polling places for the election districts in the municipalities of the county for all elections in the municipalities thereof, including all commission government elections in the county. The county boards shall not be obliged to select the polling places so suggested by the municipal clerks, but may choose others where they may deem it expedient. Preference in locations shall be given to schools and public buildings where space shall be made available by the authorities in charge, upon request, if same can be done without detrimental interruption of school or the usual public services thereof, and for which the authority in charge shall be reimbursed, by agreement, for expenses of light, janitorial and other attending services arising from such use. Each polling place selected shall be accessible to individuals with disabilities and the elderly. A polling place shall be considered accessible if it is in compliance with the federal "Americans with Disabilities Act of 1990" (42 U.S.C. 12101 et seq.) In no case shall the authorities in charge of a public school or other public building deny the request of the county board for the use, as a polling place, of any building they own or lease.

Where the county board shall fail to agree as to the selection of the polling place or places for any election district, within five days of an election, the county clerk shall select and designate the polling place or places in any such election district.

The county board may select a polling place other than a schoolhouse or public building outside of the district but such polling place shall not be located more than 1,000 feet distant from the boundary line of the district. The Attorney General may, however, permit a polling place to be more than 1,000 feet distant from the boundary line of the district if there is no suitable polling place accessible to individuals with disabilities and the elderly within the district or 1,000 feet distant from the boundary line of the district.

Whenever possible, the county board shall contact the managers or owners of commercial or private buildings that the board deems suitable to use as polling places, and are in or near an election district lacking an accessible polling place, to determine whether a portion of such a building may be used as a polling place on the day of an election. Reimbursement for the use of a portion of such a building shall be the same as provided by this section for schools and public buildings.

Neither the owner nor operator of a facility designated as a polling place by the county board is permitted or authorized to relocate the polling place room in the building without the express prior approval of the board.

CREDIT(S)

Amended 1938, c.280; 1946, c.11, ss.5,17 (1946, c.11, ss.5,17; repealed 1948, c.2, s.32); 1948, c.2, s.9; 1959, c.116; 1965, c.4, s.7; 1989, c.292; 2005, c.136, s.11; 2005, c.146, s.1.

<General Materials (GM) - References, Annotations, or Tables>

AMERICANS WITH DISABILITIES ACT (ADA)

TRAINING FOR POLLING PLACE ACCESSIBILITY

HISTORICAL AND STATUTORY NOTES

1999 Main Volume

Source: L.1930, c. 187, ¶ 87, p. 707.

Amendment to this section by L.1946, c. 11, p. 27, § 5, was repealed by L.1948, c. 2, p. 46, § 32.

LIBRARY REFERENCES

1999 Main Volume

Elections 37.

Westlaw Topic No. 144.

C.J.S. Elections § § 76, 78.

RESEARCH REFERENCES

1999 Main Volume

Treatises and Practice Aids

35 N.J. Prac. Series § 14.5,

Election Administration-Polling Places.

NOTES OF DECISIONS

Polling places 1

1. Polling places

Director of United States Public Housing Administration had no authority to prohibit use of “community room” in housing project as a polling place, and use of such room as a polling place did not violate Hatch Act, and its selection by appropriate county and municipal authorities was not an abuse of discretion. *Jones v. Middlesex County Bd. of Elections*, D.C.N.J.1966, 259 F.Supp. 931. Elections 201; Elections 309; United States 53(9)

N.J.S.A. 19:8-2, NJ ST 19:8-2

Current through L.2003, c. 1 to 252

19:8-3. Schoolhouses and public buildings; other locations; certification of expenses

The county board may select the schoolhouse or schoolhouses, public building or public buildings as the polling places in any municipality in the county whether or not such schoolhouses or public buildings are located within the election district for which the polling place is established; and shall designate the rooms or places, entrances and exits to be used in the schoolhouses or public buildings.

The county board may select a polling place other than a schoolhouse or public building for an election district, when the location of the election district and of the schoolhouses and public building in the municipality in which the election district is located is such that inconvenience would be caused the voters of such election district by locating the polling place thereof in a schoolhouse or public building. In the selection of a polling place other than a schoolhouse or public building for an election district, consideration shall be given to the use of buildings accessible to individuals with disabilities and the elderly.

The county board shall determine and certify to the board of chosen freeholders the amount to be paid the several boards of education or municipalities, as the case may be, for expenses in connection with the use of schoolhouses or public buildings for election purposes; not to exceed in any case the amount paid for polling places in private premises.

CREDIT(S)

Amended 1977, c.326; 2005, c.146, s.2.

<General Materials (GM) - References, Annotations, or Tables>

HISTORICAL AND STATUTORY NOTES

1999 Main Volume

Source: L.1930, c. 187, ¶ 88, p. 708.

N.J.S.A. 19:8-3

NJST 19:8-3

Current through L.2003, c. 1 to 252

AMERICANS WITH DISABILITIES ACT (ADA)

TRAINING FOR POLLING PLACE ACCESSIBILITY

19:8-3.1. Polling places; accessibility to the elderly and physically disabled

1. Each polling place selected by the county board of elections for use in any election shall be accessible to individuals with disabilities and the elderly unless:
 - a. the Attorney General determines that a state of emergency exists that would otherwise interfere with the efficient administration of that election; or
 - b. the Attorney General grants a temporary waiver based upon a determination that all potential polling places have been surveyed and no accessible polling place is available, nor is the municipality able to make one temporarily accessible in or near the election district involved. Temporary waivers shall be granted no more than twice for any polling place following the effective date of P.L. , c. (now pending before the legislature as this bill) and each waiver shall be granted for no more than one year. Before the expiration of the waiver, the board shall formulate a plan to establish an accessible location for the polling place in or near the election district. A copy of the waiver and the plan shall be filed with the Voting Accessibility Advisory Committee, established pursuant to section 11 of P.L.1991,c.429 (C.19:8-3.7).

CREDIT(S)

L.1991,c.429,s.3; amended 2005, c.146, s.3.

<General Materials (GM) - References, Annotations, or Tables>

HISTORICAL AND STATUTORY NOTES

1999 Main Volume

L.1991, c. 429, § 18, approved Jan. 18, 1992, provides:

“This act shall take effect immediately and shall be applicable to elections occurring on or after the July 1st following enactment, and sections 6 and 17 [§ 19:8-3.6 and § 18A:14-5.5] shall expire on January 1, 1995.”

Title of Act:

An Act providing for the accessibility of polling places and voter registration facilities to the elderly and physically disabled, amending various parts of the statutory law, and supplementing chapter 8 of Title 19 of the Revised Statutes and article 2 of chapter 14 of Title 18A of the New Jersey Statutes.

LIBRARY REFERENCES

1999 Main Volume

Civil Rights 107(2).

Westlaw Topic No. 78.

C.J.S. Civil Rights § § 18, 20, 49 to 55, 61.

N. J. S. A. 19:8-3.1

NJ ST 19:8-3.1

Current through L.2003, c. 1 to 252

19:8-3.2. Rules and regulations; elderly and physically disabled permitted to vote at closest alternative accessible polling place

2. The Attorney General shall establish, in accordance with the “Administrative Procedure Act,” P.L.1968,c.410 (C.52:14B-1 et seq.), the rules and regulations necessary to ensure that in any election a voter who is elderly or has a disability and is assigned to an inaccessible polling place will, upon advance request of that voter, either be permitted to vote at the alternative, accessible polling place nearest to that voter’s residence which has a common ballot or be provided with a civilian absentee ballot, pursuant to section 4 of P.L.1953, c.211 (C.19:57-4), as an alternative means of casting a ballot on the day of the election.

CREDIT(S)

L.1991,c.429,s.2; amended 2005, c.146, s.4.

<General Materials (GM) - References, Annotations, or Tables>

HISTORICAL AND STATUTORY NOTES

1999 Main Volume

For effective date and application of L.1991, c. 429, see note set out under § 19:8-3.1.

AMERICANS WITH DISABILITIES ACT (ADA)

TRAINING FOR POLLING PLACE ACCESSIBILITY

LIBRARY REFERENCES

1999 Main Volume
Civil Rights 107(2).
Westlaw Topic No. 78.
C.J.S. Civil Rights § § 18, 20, 49 to 55, 61.
N.J.S.A. 19:8-3.2
NJ ST 19:8-3.2
Current through L.2003, c. 1 to 252

19:8-3.3. Standards of accessibility determined by barrier free sub-code

3. The Attorney General shall be responsible for ensuring that each polling place is in compliance with the federal “Americans with Disabilities Act of 1990” (42 U.S.C. 12101 et seq.) and shall exercise oversight authority over the county boards of elections to ensure that each polling place is in compliance with that federal act.

CREDIT(S)

L.1991,c.429,s.3; amended 2005, c.146, s.5.
<General Materials (GM) - References, Annotations, or Tables>

HISTORICAL AND STATUTORY NOTES

1999 Main Volume
For effective date and application of L. 1991, c. 429, see note set out under § 19:8-3.1.

LIBRARY REFERENCES

1999 Main Volume
Civil Rights 107(2).
Westlaw Topic No. 78.
C.J.S. Civil Rights § § 18, 20, 49 to 55, 61.
N.J.S.A. 19:8-3.3
NJ ST 19:8-3.3
Current through L.2003, c. 1 to 252

19:8-3.4. Annual report by county boards of election of polling places found inaccessible

4. No later than May 15th of each year, beginning with May 15 next following the enactment of P.L. , c. (now pending before the legislature as this bill), each Voting Accessibility Advisory Committee, established pursuant to section 11 of P.L. 1991, c.429 (C. 19:8-3.7) shall report to the Attorney General and the county board of elections, on the form provided by the Attorney General, a list of all polling places in the county, specifying any found inaccessible. The committee shall indicate the reasons for inaccessibility, according to guidelines established in the federal “Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and shall consult with the county board of elections to determine the efforts made pursuant to P.L.1991, c.429 (C19:8-3.1 et seq.) to locate alternative polling places or the actions needed to make the existing facilities accessible. Each county board of elections shall notify the Attorney General and the committee of any changes in polling place locations before the next general election, including any changes required due to the alteration of district boundaries.

CREDIT(S)

L.1991,c.429,s.4; amended 2005, c.136, s.12; 2005, c.146, s.6.
<General Materials (GM) - References, Annotations, or Tables>

HISTORICAL AND STATUTORY NOTES

1999 Main Volume
For effective date and application of L.1991, c. 429, see note set out under § 19:8-3.1.

AMERICANS WITH DISABILITIES ACT (ADA)

TRAINING FOR POLLING PLACE ACCESSIBILITY

LIBRARY REFERENCES

1999 Main Volume
Civil Rights 107(2).
Westlaw Topic No. 78.
C.J.S. Civil Rights § § 18, 20, 49 to 55, 61.
N.J.S.A. 19:8-3.4
NJ ST 19:8-3.4
Current through L.2003, c. 1 to 252

19:8-3.5. Review of reports

5. No later than July 1st of each year, beginning with July 1 next following the enactment of P.L. , c. (now pending before the legislature as this bill), the Attorney General shall review the reports of the Voting Accessibility Advisory Committee and shall ensure that every possible effort has been made to comply with the provisions of this act, as amended.

CREDIT(S)

L.1991,c.429,s.5; amended 2005, c.146, s.7.
<General Materials (GM) - References, Annotations, or Tables>

HISTORICAL AND STATUTORY NOTES

1999 Main Volume
For effective date and application of L.1991, c. 429, see note set out under § 19:8-3.1.

LIBRARY REFERENCES

1999 Main Volume
Civil Rights 107(2).
Westlaw Topic No. 78.
C.J.S. Civil Rights § § 18, 20, 49 to 55, 61.
N.J.S.A. 19:8-3.5
NJ ST 19:8-3.5
Current through L.2003, c. 1 to 252

19:8-3.6. Expired

<General Materials (GM) - References, Annotations, or Tables>

HISTORICAL AND STATUTORY NOTES

1999 Main Volume
Section, L.1991, c. 429, § 6, related to reporting to Federal Election Commission on number of accessible and inaccessible polling places and why any were inaccessible; it expired Jan. 1, 1995, pursuant to L.1991, c. 429, § 18.
N.J.S.A. 19:8-3.6
NJ ST 19:8-3.6
Current through L.2003, c. 1 to 252

19:8-3.7. Voting Accessibility Advisory Committee; members; walking tours of polling locations

11. a. The county executive in each county in which that office is established, or the governing body of the county in any other county, shall establish a Voting Accessibility Advisory Committee, which shall consist of at least seven and not more than 11 members as follows:

- (1) The four members of the county board of elections; and
- (2) Three or more public members, to be appointed by the county executive or county governing body as follows:
 - (a) A representative of the county executive or a member of the county governing body, as appropriate;
 - (b) At least one individual with a disability;
 - (c) At least one individual trained in the provisions of the federal "Americans with Disabilities Act of 1990" (42 U.S.C. 12101 et seq.); and

AMERICANS WITH DISABILITIES ACT (ADA)

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(d) If the county executive or governing body so elects, any other person deemed able by the executive or governing body to be of assistance.

b. In order to accurately evaluate the accessibility of all polling locations, the Voting Accessibility Advisory Committee shall undertake a physical inspection of each polling place in the county. A committee member who has a disability should participate in any such inspection. The results shall be used in completing the list of any polling places found inaccessible, pursuant to section 4 of P.L. 1991, c. 429 (C. 19:8-3.4).

c. The committee shall receive notice of complaints filed from its county with the Division of Elections in the Department of Law and Public Safety pursuant to section 6 of P.L. 2004, c. 88 (C. 19:61-6) that concern the accessibility of polling places to individuals with disabilities and the elderly.

CREDIT(S)

L. 1991, c. 429, s. 11; amended 2005, c. 146, s. 8.

<General Materials (GM) - References, Annotations, or Tables>

HISTORICAL AND STATUTORY NOTES

1999 Main Volume

For effective date and application of L. 1991, c. 429, see note set out under § 19:8-3.1.

LIBRARY REFERENCES

1999 Main Volume

Civil Rights 107(2).

Westlaw Topic No. 78.

C.J.S. Civil Rights § § 18, 20, 49 to 55, 61.

N.J.S.A. 19:8-3.7

NJ ST 19:8-3.7

Current through L. 2003, c. 1 to 252

19:8-4. Selected places certified

The county board before May 15 each year shall certify a list of polling places so selected to the sheriff and to the clerk of the county and to the superintendent of elections of the county if any there be and to each municipal clerk in the county.

CREDIT(S)

Amended 1938, c. 281; 1946, c. 11, ss. 6, 17 (1946, c. 11, ss. 6, 17; repealed 1948, c. 2, s. 32); 1948, c. 2, s. 10; 1965, c. 4, s. 8; 2005, c. 136, s. 13.

<General Materials (GM) - References, Annotations, or Tables>

HISTORICAL AND STATUTORY NOTES

1999 Main Volume

Source: L. 1930, c. 187, ¶ 89, p. 709.

Amendment to this section by L. 1946, c. 11, p. 28, § 6, was repealed by L. 1948, c. 2, p. 46, § 32.

RESEARCH REFERENCES

1999 Main Volume

Treatises and Practice Aids

35 N.J. Prac. Series § 14.5, Election Administration-Polling Places.

N.J.S.A. 19:8-4

NJ ST 19:8-4

Current through L. 2003, c. 1 to 252

New Jersey Statutes Annotated

Title 13 - Elections

Chapter 17 - Voting Accessibilty for the Ederly and Disabled

13:17-6.1	Purpose and Scope
13:17-6.2	Responsibility
13:17-6.3	Definitions
13:17-6.4	Exceptions
13:17-6.5	(Reserved)
13:17-6.6	Enforcement
13:17-6.7	Implementation
13:17-6.8	Polling Place Accessibility Standards
13:17-6.9	Voting Aids
13:17-6.10	Reporting by County Boards of Elections Accessibility Waivers

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TRAINING FOR POLLING PLACE ACCESSIBILITY

New Jersey Administrative Code

Title 13 - Law & Public Safety

Chapter 17 - Elections

Subchapter 6: Voting Accessibility for the Elderly and Disabled

Current through February 2, 2004; 36 N.J. Reg. No. 3

13:17-6.1 Purpose and scope

Public Law 98-435, the Voting Accessibility for the Elderly and Handicapped Act, was signed into law on September 28, 1984. The purpose of the Act is to improve access for elderly and disabled individuals for Federal elections. P.L. 1991, c.429, expanded this accessibility provision for purposes of all elections held in the State and authorized the Attorney General to promulgate regulations to effectuate this purpose.

Amended by R.1996 d.211, effective May 6, 1996.

See: 28 N.J.R. 1344(b), 28 N.J.R. 2393(b).

Amended by R.2001 d.149, effective May 7, 2001.

See: 33 N.J.R. 759(a), 33 N.J.R. 1405(a).

Substituted "disabled" for "handicapped".

<General Materials (GM) - References, Annotations, or Tables>

NJADC 13:17-6.1

13:17-6.2 Responsibility

Pursuant to Federal and State statutes, the political subdivision of each state which is responsible for conducting elections must "assure" that all polling places are accessible to elderly and disabled voters. In New Jersey, it is the 21 county boards of elections which are responsible for the selection of polling places within their respective jurisdiction.

Amended by R.1996 d.211, effective May 6, 1996.

See: 28 N.J.R. 1344(b), 28 N.J.R. 2393(b).

Amended by R.2001 d.149, effective May 7, 2001.

See: 33 N.J.R. 759(a), 33 N.J.R. 1405(a).

Substituted "disabled" for "handicapped".

<General Materials (GM) - References, Annotations, or Tables>

NJADC 13:17-6.2

13:17-6.3 Definitions

The following words and terms, when used in this subchapter, shall have the following meanings, unless the context clearly indicates otherwise.

"Accessible"

means the environment that will permit disabled and elderly persons to operate independently with comparative ease under normal circumstances and with little or no assistance.

"Accessible route"

means an continuous, unobstructed path connecting all accessible elements and spaces in a building or facility that can be negotiated by a disabled person. Interior accessible routes may include corridors, floors, ramps, elevators, lifts, and clear floor space at fixtures. Exterior accessible routes may include parking access aisles, curb ramps, walks, ramps, and lifts.

"Act"

means the Voting Accessibility for the Elderly and Handicapped Act, Public Law 98-435.

"Attorney General"

means the Attorney General of New Jersey.

"Barrier-free"

means the same as and is synonymous with "accessible".

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“Curb ramp”

means a short ramp cutting through a curb or built up to it.

“Disabled”

means having a temporary or permanent physical disability.

“Elderly”

means 65 years of age or older.

“Election”

means the procedures whereby the electors of this State or any political subdivision thereof elects persons to fill public office or pass on public questions.

“Election aids”

means telecommunication devices, sample ballots, large print voting instructions, and absentee ballots.

“Physically disabled”

means a person with a physical impairment which confines a person to a wheelchair, causes a person to walk with difficulty or insecurity, affects the sight or hearing to the extent that a person functioning in public areas is insecure or reduces mobility, flexibility, coordination and perceptiveness to the extent that facilities are needed to provide for the safety of that person.

“Polling location”

means the structure in which a polling place is located.

“Polling place”

means the room or space that has been provided for the purpose of voting at a Federal primary, special, or general election.

“Polling Place Accessibility Checklist”

means worksheets prepared by the Attorney General submitted to each county board of elections for the purposes of evaluating the accessibility of polling sites within their jurisdiction.

“Polling Place Accessibility Report”

means a worksheet prepared by the Attorney General and submitted to each county board of elections for the purpose of compiling accessibility results from their Polling Place Accessibility Checklist.

“Polling Place Accessibility Waiver Request”

means a worksheet developed by the Attorney General, to be used by the county board of elections to request exemption(s) pursuant to applicable law, due to the inability to make an inaccessible polling site accessible, or to relocate such a site to an alternative accessible location.

“Polling Place Accessibility Waiver”

means a written waiver granted by the Attorney General to a county board of elections permitting the county to utilize an inaccessible polling site under certain circumstances.

“Ramp”

means a structure, either temporary or permanent, which has been constructed to bridge any change in level of five feet or less on an accessible route of travel to a polling place.

“Temporary”

means a facility or structure that is not of permanent construction but is extensively used or essential for public use during Federal elections.

“Voting Accessibility Advisory Committee”

means a group of individuals that may be established by each county board of elections to assist the board in interpreting and implementing the provisions of the Act.

Amended by R.1996 d.211, effective May 6, 1996.

See: 28 N.J.R. 1344(b), 28 N.J.R. 2393(b).

Amended by R.2001 d.149, effective May 7, 2001.

See: 33 N.J.R. 759(a), 33 N.J.R. 1405(a).

Added “Disabled”; deleted “Handicapped”; substituted “disabled” for “handicapped” throughout.

<General Materials (GM) - References, Annotations, or Tables>

NJADC 13:17-6.3

AMERICANS WITH DISABILITIES ACT (ADA)

TRAINING FOR POLLING PLACE ACCESSIBILITY

13:17-6.4 Exceptions

(a) The accessibility requirements of this subchapter do not apply under the following circumstances:

1. In the case of an emergency as determined by the Attorney General; or
2. If the Attorney General determines, based on documents supplied by the county, the following:
 - i. That all potential polling places in the election district have been surveyed and no accessible locations are available;
 - ii. That it is not possible to temporarily convert an inaccessible location to an accessible one; and
 - iii. That an alternative means for casting a ballot on the day of election is available upon request.

Amended by R.1996 d.211, effective May 6, 1996.

See: 28 N.J.R. 1344(b), 28 N.J.R. 2393(b).

<General Materials (GM) - References, Annotations, or Tables>

NJADC 13:17-6.4

13:17-6.5 (Reserved)

Repealed by R.1996 d.211, effective May 6, 1996.

See: 28 N.J.R. 1344(b), 28 N.J.R. 2393(b).

Section was "Reporting by the Secretary of State".

<General Materials (GM) - References, Annotations, or Tables>

NJADC 13:17-6.5

13:17-6.6 Enforcement

The United States Attorney General or any individual who is personally aggrieved by any non-compliance with the accessibility requirements of the Federal laws and all other applicable State laws may institute an action for declaratory or injunctive relief in the United States District Court for the District of New Jersey.

Amended by R.1996 d.211, effective May 6, 1996.

See: 28 N.J.R. 1344(b), 28 N.J.R. 2393(b).

<General Materials (GM) - References, Annotations, or Tables>

NJADC 13:17-6.6

13:17-6.7 Implementation

(a) In order to assist and advise county election officers in implementing the provisions of the Act, each county board of elections office may establish a Voting Accessibility Advisory Committee, which could be comprised of the following individuals:

1. The four members of the county board of elections;
2. At least one elderly and disabled individual or individuals from organizations representing such individuals;
3. Such person(s) trained in the provisions of the Barrier Free Subcode; and
4. Such person(s) the board feels would be of assistance in the implementation of the Act.

(b) In order to accurately evaluate the accessibility of all polling locations, each county board of elections and/or their designated representatives, in conjunction with their Voting Accessibility Advisory Committee, should one have been established, shall undertake a "walking tour" of each polling location. Both elderly and disabled committee members could participate in such tours since these individuals can offer valuable insight into possible difficulties elderly and disabled voters may experience at polling locations.

Amended by R.1996 d.211, effective May 6, 1996.

See: 28 N.J.R. 1344(b), 28 N.J.R. 2393(b).

Amended by R.2001 d.149, effective May 7, 2001.

See: 33 N.J.R. 759(a), 33 N.J.R. 1405(a).

In (b), substituted "shall" for "may" preceding "undertake a 'walking tour'" in the first sentence; and substituted "disabled" for "handicapped" throughout.

AMERICANS WITH DISABILITIES ACT (ADA)

TRAINING FOR POLLING PLACE ACCESSIBILITY

<General Materials (GM) - References, Annotations, or Tables>
NJ ADC 13:17-6.7

13:17-6.8 Polling place accessibility standards

(a) The polling place accessibility standards shall be based upon and be in compliance with the State's Uniform Construction Code, Barrier Free Subcode, N.J.A.C. 5:23-7.

(b) While accessible parking spaces for each polling location are desirable, the absence of such spaces is not a condition of accessibility. Where such spaces are required to be provided, such parking spaces shall conform to the requirements of the Barrier Free Subcode, N.J.A.C. 5:23-7.

1. Parking spaces for the disabled shall be located as close as possible to elevators, ramps, walkways, and the accessible entrance they serve. Parking spaces shall be as level as possible. Each parking space shall be identified with an above grade sign displaying the International Symbol of Accessibility and appropriate wordage to include **"DISABLED PERSONS WITH VALID ID ONLY."**
2. In all configurations, to the degree feasible, accessible parking spaces shall be located so that disabled persons are not compelled to wheel or walk behind parked cars. Additionally, in all configurations, ramps or curb ramps shall be provided to permit disabled persons access from the parking lot level to the servicing walkway. A curb ramp shall never be located where it would be blocked by a parked vehicle. In all configurations, provisions such as curb or bumpers should be included to prevent parked vehicles from blocking accessible walkways.
3. In the event that a polling location does not have permanent accessible parking spaces, temporary spaces can be designated for use by the disabled. All such temporary accessible spaces shall be clearly marked for use only by the disabled and all such spaces shall be located near and accessible polling place entrance.
4. In the event that off street metered parking is provided, such accessible parking spaces shall be reserved for the disabled by installing a meter cap over the meter. Such spaces should also be clearly marked for disabled use only.

(c) Accessible routes of travel are continuous, unobstructed paths connecting all accessible elements and spaces that can be negotiated by a disabled person. Exterior accessible routes may include parking access aisles, curb ramps, walks, ramps, and lifts. Interior accessible routes may include corridors, floors, ramps, elevators, lifts and clear floor space at fixtures. The standards for accessible routes shall conform to the requirements of the Barrier Free Subcode, N.J.A.C. 5:23-7.

(d) All ramps and curb ramps on accessible routes shall comply with the Barrier Free Subcode of the State Uniform Construction Code, except those curb cuts or curb ramps constructed within a public street. These structures shall meet the requirements of the respective public, city, county, or State agency having jurisdiction.

(e) Accessible entrances shall conform to the requirements of the Barrier Free Subcode, N.J.A.C. 5:23-7.

1. All accessible entrances shall be identified by the "International Symbol of Accessibility".
2. Doors should be easily opened by elderly and disabled individuals. Handles, pulls, latch sets, and other operating hardware that are easy to grasp with one hand and do not require twisting of the wrist, tight grasping, or tight pinching to operate shall be provided. If possible, exterior doors and non-fire doors which are difficult to open should be propped or tied open during voting hours.
3. In the event that an elevator is to be used, its doors, interior and controls shall conform to the requirements of the Barrier Free Subcode, N.J.A.C. 5:23-7.
4. Should the main entrance to a polling place be inaccessible, an accessible alternative entrance may be used. All such alternative entrances, however, shall conform to the requirements of the Barrier Free Subcode, N.J.A.C. 5:23-7. Signs informing voters of an alternative accessible entrance shall be clearly posted and shall display the "International Symbol of Accessibility" as well as appropriate wordage to include **"ACCESSIBLE ENTRANCE"**. To be effective, either arrows or hands shall be used to direct voters to accessible entrances.

AMERICANS WITH DISABILITIES ACT (ADA)

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(f) Accessible interior routes may include corridors, floors, ramps, elevators, lifts and clear floor space at fixtures. All such accessible routes shall conform to the requirements of the Barrier Free Subcode, N.J.A.C. 5:23-7.

(g) Interior routes to voting machines that are in excess of 50 feet shall provide a chair(s) in order to provide elderly and disabled voters a resting stop. Such chairs, however, shall not project into the minimum required clear widths.

Amended by R.1996 d.211, effective May 6, 1996.

See: 28 N.J.R. 1344(b), 28 N.J.R. 2393(b).

Amended by R.2001 d.149, effective May 7, 2001.

See: 33 N.J.R. 759(a), 33 N.J.R. 1405(a).

Substituted "disabled" for "handicapped" throughout.

<General Materials (GM) - References, Annotations, or Tables>

NJADC 13:17-6.8

13:17-6.9 Voting aids

(a) The following voting aids shall be provided:

1. Signs shall meet the following standards:

- i. Signs directing voters to the location(s) of voting machines shall be posted in interior passageways. Such signs shall include appropriate wordage to include **"VOTING MACHINES"** as well as **"WARD - DISTRICT OR DISTRICT"**. Lettering should be in large type of at least 18 point type for easy reading.
- ii. To be effective, signs should also use either arrows or hands to point to the direction of the voting machines. Signs using these symbols are easier to understand than ones that only use written directions.

2. Sample ballots shall identify the accessibility of each polling place. The notice of accessibility shall be prominently identified on the sample ballot with a sign displaying the "International Symbol of Accessibility" and appropriate wordage to include **"ACCESSIBLE POLLING LOCATION"**. Notice of nonaccessible polling locations shall be prominently identified on the sample ballot with appropriate wordage to include **"NONACCESSIBLE POLLING LOCATION - ABSENTEE BALLOT AVAILABLE; CONTACT COUNTY CLERK"**.

3. Voting instructions which shall be printed in at least 14 point type for easy reading and shall be conspicuously displayed at each polling place. Lettering shall be dark, preferably black, with a light background, preferably white. Such instructions shall include, but shall not be limited to:

- i. How to properly identify oneself at the polls;
- ii. Materials that one must sign in order to vote;
- iii. Procedures to follow in order to correctly use the voting machine or voting equipment to cast votes;
- iv. Procedures to follow should mechanical difficulties be experienced while voting; and
- v. How to correctly exit the voting machine in order to properly record votes.

4. Registration, voting, and election information by telecommunication device, or TDD, are required under the Act. County boards of elections will be required to advertise the availability of TDD equipment and telephone numbers in a newspaper or newspapers which, singly or in combination, are of general circulation throughout the county. Such advertisement shall be published once during the 30 days next preceding the day fixed for the closing of the registration books for the primary election, once during the calendar week preceding the week in which the primary election is held, once during the 30 days next preceding the day fixed for the close of the registration books for the general election, and once during the calendar week next preceding the week in which the general election is held. Boards not maintaining and operating TDD equipment are required to advertise the State's "toll-free" TDD telephone number in the manner prescribed above.

5. The availability and use of absentee ballots are subject to the following requirements:

- i. Disabled and elderly voters may apply to the county clerk for absentee ballots. Should disability be permanent, affected voters may request that absentee ballot applications for each election be sent to their residence on a regular basis. In the event that the date for requesting an absentee ballot by mail should pass, a sick or confined voter may request in writing that an absentee ballot be picked up from the county clerk and delivered to him or her by a messenger authorized by such voter. Disabled voters are not required to medically document their disability. Absentee ballots shall be completed and returned in accordance with the requirements of N.J.S.A. 19:57-23.

AMERICANS WITH DISABILITIES ACT (ADA)

TRAINING FOR POLLING PLACE ACCESSIBILITY

- ii. In the event that a polling location has been reported inaccessible by the county board of elections and such board has not been able to correct any instances of inaccessibility, or has been unable to relocate such polling location to an accessible site, affected elderly and disabled voters may apply for an absentee ballot.

Amended by R.1996 d.211, effective May 6, 1996.

See: 28 N.J.R. 1344(b), 28 N.J.R. 2393(b).

Amended by R.2001 d.149, effective May 7, 2001.

See: 33 N.J.R. 759(a), 33 N.J.R. 1405(a).

In (a)5, substituted "disabled" for "handicapped" throughout.

<General Materials (GM) - References, Annotations, or Tables>

NJADC 13:17-6.9

13:17-6.10 Reporting by county boards of elections; accessibility waivers

(a) Each county board of elections office is legally responsible, under Public Law 98-435, for not only implementing the applicable Federal and State statutes for accessibility but for documenting compliance. Each county board of elections office shall report to the Attorney General, no later than May 15 each year, the accessibility status of each polling place located within their jurisdiction. All such reports are to be prepared on the following forms provided by the Attorney General.

1. Each county board of elections office is required to complete a "Polling Place Accessibility Checklist" for each polling place located within their jurisdiction. This checklist requires the members of the county boards of elections, or individuals designated by the board, and/or members of their Voting Accessibility Advisory Committee, where such committees exist, to physically evaluate the accessibility status of parking facilities, exterior and interior routes of travel, ramps and curb ramps, and entrances of each polling place. Evaluations are required to note the accessibility status of each area and to provide comments where needed. Based upon Polling Place Accessibility Checklist evaluations, each county board of elections is required to determine and to note the accessibility of each polling place.

2. In instances where a polling place is determined to be inaccessible and is reported as such, a "Polling Place Accessibility Waiver Request" shall be completed and attached to the inaccessible polling place's accessibility checklist. The Attorney General is provided authority to grant a waiver, in certain cases, to polling places which have been evaluated as inaccessible. In order for the Attorney General to consider granting any waivers for inaccessible polling places, affected county boards of elections shall not only complete the required waiver form, they shall also document on this form the measures that their office has undertaken to either make this polling location accessible or to relocate such an inaccessible polling location to an alternative accessible location. While the completion of a Polling Place Accessibility Waiver Form is required for each inaccessible polling place, such a form does not guarantee that inaccessible locations will be granted waivers. Waivers will be granted by the Attorney General only in those instances when an inaccessible polling place and its affected facilities cannot be made accessible and alternative accessible locations are not available.

3. A Polling Place Accessibility Report shall be completed by each county board of elections. Such reports shall include:

- i. The total number of polling places within each county;
- ii. The total number of polling places that have been evaluated using the Attorney General's "Polling Place Accessibility Checklist" and have been found to be either accessible or inaccessible; and
- iii. A listing of the reason(s) for any instance(s) of inaccessibility.

Amended by R.1996 d.211, effective May 6, 1996.

See: 28 N.J.R. 1344(b), 28 N.J.R. 2393(b).

<General Materials (GM) - References, Annotations, or Tables>

NJADC 13:17-6.10

AMERICANS WITH DISABILITIES ACT (ADA) TRAINING FOR POLLING PLACE ACCESSIBILITY

Polling Place Accessibility - Memorandum

Polling Place Accessibility - Checklist

Polling Place Accessibility - Report Form

Polling Place Accessibility - Report Form Certification

Polling Place Accessibility - Waiver Certification

Polling Place Accessibility - Addendum to Waiver

Polling Place Accessibility - Certification to Designate Polling
Places Outside 1000 ft. of an Election District

Polling Place Accessibility - List of Polling Places Outside
1000 Feet of an Election District

For downloadable versions of these forms go to our website, www.NJElections.org.

AMERICANS WITH DISABILITIES ACT (ADA) TRAINING FOR POLLING PLACE ACCESSIBILITY



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW & PUBLIC SAFETY

DIVISION OF ELECTIONS

P.O. Box 304

TRENTON, NJ 08625-0304

TEL: (609) 292-3760 FAX: (609) 777-1280

JON S. CORZINE
GOVERNOR

ZULIMA V. FARBER
ATTORNEY GENERAL
RAMÓN DE LA CRUZ
DIRECTOR

MEMORANDUM

TO: Commissioners, County Board of Elections, Administrators, County Board of Elections
FROM: Ramón de la Cruz, Esq., Director, Division of Elections
DATE: January 5, 2006
SUBJECT: 2006 Polling Place Accessibility Form

Please find enclosed all of the 2006 Polling Place Accessibility forms, including the **Certification to Designate Placing Places Outside 1000 Feet of an Election District**, which if applicable is now required to be submitted with the previously required forms.

N.J.S.A. 19:8-3.4 requires each county board of elections to provide to the Office of the Attorney General, no later than May 15, 2006, a list of all polling places in the county, specifying any found to be inaccessible. The enclosed **2006 Report Form Certification** and **2006 Polling Place Accessibility Report Form** is to be used for reporting the total number of polling places that are accessible or inaccessible and the **Polling Place Accessibility Checklist** is to be used when surveying each polling place.

As mentioned above, pursuant to Public Law 2005, Ch. 146, effective July 12, 2005 the Office of the Attorney General may permit a county board of election to seek a polling place outside 1000 feet from the boundary line of the election district if the board cannot locate an accessible polling place within the 1000 ft. from the boundary line. Enclosed you should find a **Certification to Designate Placing Places Outside 1000 Feet of an Election District**.

You should also note that, no later than July 1, 2006, the Office of the Attorney General shall review the reports of the county boards of elections and shall ensure that every possible effort has been made to comply with the provisions of this act. N.J.S.A. 19:8:3.5.

Please keep in mind that in accordance with N.J.A.C. 13:17-6.8, "polling place accessibility standards shall be based upon and be in compliance with the State's Uniform Construction Code Barrier Free Sub-code, N.J.A.C. 5:23-7 et seq." The Office of the Attorney General may grant a waiver in certain cases where a polling place is determined to be inaccessible and cannot be made temporarily accessible for accessible prior to requesting a waiver. Any waiver application must detail all efforts undertaken in this regard. Please keep in mind that recent legislation only allows a polling place two waivers to be granted - each waiver being good for only a year in duration.

The enclosed **Waiver Certification/Addendum to Waiver** shall be completed and attached to the **Accessibility Checklist** for each polling place for which a waiver is requested. Please keep in mind that the submission of a waiver request does not guarantee that such a request will be approved.

All forms are to be returned on or before May 15, 2006. We are requesting your continued collaboration in complying with this deadline and for your convenience these forms and the polling place accessibility workshop guide is available on our website at www.njelections.org.

On behalf of the Division of Elections, I would like to thank you in advance for your anticipated cooperation and hard work.

Attachments (4)

AMERICANS WITH DISABILITIES ACT (ADA) TRAINING FOR POLLING PLACE ACCESSIBILITY

Office of the
Attorney General
NJ Department of Law & Public Safety



New Jersey
Division of
Elections

2006 POLLING PLACE ACCESSIBILITY

Checklist

If any questions are checked off as "No" please provide a brief explanation on the comments section of the checklist.

County: _____
Municipality: _____
Polling Address: _____
Building Name: _____
Ward(s) & District(s): _____
Inspected By: _____
Date Inspected: _____

YES NO N/A

- 1. If off-street parking is available to voters, will there be a sufficient number of spaces accessible for people with disabilities, and are they the proper size, on level ground that is stable, firm, slip resistant, properly identified, and is the shortest route to the closest entrance?** ☐ ☐ ☐

Parking spaces accessible for the disabled must be at least 8' wide, with adjacent striped access aisles at least 5' wide. At least one accessible parking space in each parking lot and one in every eight accessible spaces must be van accessible with an access aisle at least 8' wide. The parking spaces and access aisles must be painted to contrast with the pavement. Each parking space must have signage that includes the International Symbol of Accessibility, the language "Reserved Parking" with appropriate arrow marks below, and a Penalty Sign that includes the language required by N.J.S.A. 39:4-197(3)c, "Penalty, \$250 First Offense. Subsequent Offenses \$250 minimum and/or up to 90 days Community Service". The lowest edge of the signs must be 60" from the ground when the sign is parallel to the sidewalk or walkway and it must be 72" above the ground when the sign is perpendicular to the walkway. N.J.A.C. 5:23-7.9(f) 1. This is not a range; it is a requirement.

- 2. Will any special parking accommodations be made on a temporary basis on Election Day for the elderly and people with disabilities? (Please specify on back.)** ☐ ☐ ☐

For example, will an area and/or on-street parking be identified as "for use only for people with disabilities"?

- 3. Is the path of travel to the entrance of the polling location at least 36" wide, except doorways, and is the ground stable, firm, and slip resistant with no changes in elevation greater than 1/4" or 1/2", including curbs? A change in level greater than 1/4" can be beveled at 1:2 up to 1/2"; higher than 1/2" is a ramp and has to be constructed at 1:12. Refer to question six for ramps.** ☐ ☐ ☐

- 4. Will disabled voters be required to use an alternate entrance:** ☐ ☐ ☐

- a. Will there be directional signage to the alternate entrance? ☐ ☐ ☐
b. Will the alternate entrance be identified with the international symbol of accessibility? ☐ ☐ ☐
c. Will the alternate entrance be left unlocked? ☐ ☐ ☐

- 5. Are all doorways leading to the voting area handicapped accessible?** ☐ ☐ ☐

Doors should be easy to open for those with limited hand/arm motion. Door hardware should be easy to grasp with one hand without tight grasping or twisting of the wrist to operate. Lever operated mechanism, push-type mechanism and U-shaped handles are acceptable designs. Doors should also provide a clear opening of 32" and have thresholds beveled with a slope not exceeding 1:2. Interior doors should not exceed 5lbs of force.

- 6. If ramps are used to gain access to the location, are they accessible to people with disabilities?** ☐ ☐ ☐

Ramp must be at least 36" wide, stable, firm, and slip resistant. Least possible slope should be used for any ramp. 1:12 is recommended. Ramps on existing buildings that have a slope of 1:10 to 1:12 are allowed for a rise up to 6". A slope of 1:8 to 1:10 is allowed for a raise up to 3". Handrails on both sides of the ramp must be used if there is a rise exceeding 6", and protected edges of a minimum of 2" in height must be used with drop-offs exceeding 6". The ramp should have a 5' by 5' landing at the top of the ramp, the bottom of the ramp and where the ramp changes direction.

AMERICANS WITH DISABILITIES ACT (ADA) TRAINING FOR POLLING PLACE ACCESSIBILITY

Office of the
Attorney General
NJ Department of Law & Public Safety



OFFICE OF THE ATTORNEY GENERAL NJ DEPARTMENT OF LAW AND PUBLIC SAFETY DIVISION OF ELECTIONS

2006 POLLING PLACE ACCESSIBILITY REPORT FORM

Refer to N.J.A.C. 13:17-6.8 for Polling Place Accessibility Standards

*("Inaccessible" refers to any polling place utilized for Primary, General, Municipal or School Elections
which has not been or cannot be made either permanently or temporarily accessible.)*

County: _____ Name of Person Completing Survey: _____

Title: _____ Telephone # _____ Fax # _____

1. The total number of Polling Places (not election districts) in county: _____
 2. The total number of Polling Places to be utilized for **any Election** that have been found:
Accessible: _____ Inaccessible: _____
 3. Does the county provide public notice of the accessibility or inaccessibility of their polling places? ☐ Yes ☐ No
By what methods? _____
 4. Does the county provide public notice that if the polling place of an elderly or a physically disabled voter is inaccessible, he or she may be reassigned, upon request, to an accessible polling place that has a common ballot with the voter's election district? (pursuant to N.J.S.A. 19:8-3.2) ☐ Yes ☐ No
 5. Does the county provide telecommunication devices for the deaf in order to convey registration and voting information? ☐ Yes ☐ No
If yes, please list number: _____
If no, does the county advertise the State "toll free" TTY Telephone Number? (1-800-292-0039) ☐ Yes ☐ No
 6. Does the county provide display voting instructions in large type on election day? ☐ Yes ☐ No
 7. Does the county currently have a Voting Accessibility Advisory Committee? ☐ Yes ☐ No
If yes, please identify the members of the Committee along with the offices or groups they represent: _____
 8. Have inaccessible polling places been reduced from the previous year?
Number inaccessible in 2005: _____ Number inaccessible in 2006: _____
 9. Have you had any specific pre-election inquiries for accommodations by a voter with disabilities? ☐ Yes ☐ No
If yes, please describe: _____
- Please note if you were able to meet any special requests: _____

Return Completed Reports to:

NJ Division of Elections
44 South Clinton Avenue, 7th Floor
PO Box 304
Trenton, NJ 08625-0304

AMERICANS WITH DISABILITIES ACT (ADA)
TRAINING FOR POLLING PLACE ACCESSIBILITY

Office of the
Attorney General
NJ Department of Law & Public Safety



**2006 POLLING PLACE ACCESSIBILITY
Report Form Certification**

We, _____, Chairperson and

_____, Secretary, of full age, do hereby certify
as follows:

1. The undersigned are the Chairperson and the Secretary of the
_____ County Board of Election.

2. The Board of Election has reviewed the 2006 Polling Place Accessibility Checklists submitted to the Board by those individuals designated by the Board to conduct a survey of each polling place in the County, and based upon the information contained in the survey, the Board has determined that those polling places deemed accessible meet the standards mandated by N.J.A.C. 13:17-6.8 for accessibility to elderly and physically disabled voters.

On behalf of the Board of Election, I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

Dated:

Chairperson of the County Board of Election

Dated:

Secretary of the County Board of Election

AMERICANS WITH DISABILITIES ACT (ADA)
TRAINING FOR POLLING PLACE ACCESSIBILITY

Office of the
Attorney General
NJ Department of Law & Public Safety



**2006 POLLING PLACE ACCESSIBILITY
Waiver Certification**

(Complete a Waiver for every Inaccessible Polling Place)

County:_____
Municipality:_____
Polling Address:_____
Building Name:_____
Ward(s) & District(s):_____

We, _____, Chairperson and

_____, Secretary, of full age, do hereby certify
as follows:

1. The undersigned are the Chairperson and the Secretary of the _____ County Board of Election.
2. We have reviewed the attached 2006 Polling Place Accessibility Waiver Request Form submitted by the Board of Election.
3. On behalf of the Board of Election, the Board staff has surveyed all potential polling places and based upon the staff's report, the Board of Election has determined that there is no alternate accessible polling place available.
4. Based upon the Board's staff report, the Board of Election has determined that the polling place for which it seeks a waiver cannot be made temporarily accessible.

On behalf of the Board of Election, I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are false, I am subject to penalty.

Dated:

Chairperson of the County Board of Election

Dated:

Secretary of the County Board of Election

AMERICANS WITH DISABILITIES ACT (ADA) TRAINING FOR POLLING PLACE ACCESSIBILITY

Office of the
Attorney General
NJ Department of Law & Public Safety



2006 POLLING PLACE ACCESSIBILITY ADDENDUM TO WAIVER

1. State the specific reason(s) why this location has been evaluated as inaccessible?
(Please attach photographs of the polling place.)

2. State specifically the efforts undertaken by the Board of Elections to relocate this polling place
to an accessible facility within the district.

3. Assuming a waiver is granted, please specify what measures will be taken by the Board of
Elections to accommodate the disabled/elderly voter on election day (e.g., extra poll workers,
additional signs indicating assistance to voters, court-ordered curbside voting, etc.).

Signature

Title

Date

AMERICANS WITH DISABILITIES ACT (ADA)
TRAINING FOR POLLING PLACE ACCESSIBILITY

Office of the
Attorney General
NJ Department of Law & Public Safety



2006 POLLING PLACE ACCESSIBILITY
Certification to Designate Polling Places Outside
1000 Feet of an Election District

We, _____, Chairperson and

_____, Secretary, of full age, do hereby certify as follows:

1. The undersigned are the Chairperson and the Secretary of the

_____ County Board of Election.

2. The Board of Election has been unable to locate an accessible polling place within the election district or within 1000 feet from the boundary line.

3. The county boards have sought to use private or commercial buildings with a portion of the building being suitable for polling place.

On behalf of the Board of Election, I certify that the foregoing statements made by me are true .

Dated:

Chairperson of the County Board of Election

Dated:

Secretary of the County Board of Election

(Back side of this form must be completed)

**AMERICANS WITH DISABILITIES ACT (ADA)
TRAINING FOR POLLING PLACE ACCESSIBILITY**

Office of the
Attorney General
NJ Department of Law & Public Safety



**2006 POLLING PLACE ACCESSIBILITY
List of Polling Places Outside 1000 Feet of an Election District**

Municipality: _____
Polling Address: _____
Building Name: _____
Ward(s) & District(s): _____

Municipality: _____
Polling Address: _____
Building Name: _____
Ward(s) & District(s): _____

Municipality: _____
Polling Address: _____
Building Name: _____
Ward(s) & District(s): _____

Municipality: _____
Polling Address: _____
Building Name: _____
Ward(s) & District(s): _____

Municipality: _____
Polling Address: _____
Building Name: _____
Ward(s) & District(s): _____

(ADDITIONAL PHOTOCOPIES CAN BE MADE)

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Disability Vote Project

The Federal Government has certified six voting machines for use in Federal Elections. Each manufacturer is eager for people with disabilities to see and use their equipment. The manufacturers will cover their own costs to attend your conference/meeting. Below is the contact information.

Diebold, Inc.

5995 Mayfair Road
P.O. Box 3077
North Canton, OH 44720-8077
330.490.4000

Election Systems & Software, Inc.

i-vontronic System
11208 John Gault Blvd.
Omaha, NE 68137
800.247.8683

UniLect Corporation

7080 Donlon Way Suite 220
Dublin, CA 94568
(925) 833-8660 ph.
Toll free: (888) UNILECT
Fax: (925) 833-8874
email: info@unilect.com
website: <http://www.unilect.com/>

Hart Intercivic

E-Slate System
15500 Wells Port Drive
Austin, TX 78728
Toll free: 1-800-223-HART
512-252-6400
Fax: 512-252-6466

Sequoia Pacific

AVC Advantage System
811 North Main Street
P.O. Box 1399
Jamestown, NY 14702-1399
716.487.0161

MicroVote

6366 Guilford Ave
Indianapolis, IN 46220
317-257-4900
Fax: 317-254-3269
webmaster@microvote.com

Feel free to tell the manufacturers that Jim Dickson of the American Association of People with Disabilities referred you to them.

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Portable Ramps

The following manufacturers and vendors can provide information on prices, and availability and usefulness of products.

Assess-Ability, Inc

610 East Sample Road
Pompano Beach, FL 33064
Direct: (954)942-1882
Fax: (954)781-1282
<http://www.access-ability.com>

Carries a variety of ramps including: solid, roll-up, multi-fold, and scooter. All portable ramps equipped with edge protection, 600 lb weight capacity, and are constructed of light weight aluminum.

AlumiRamp, Inc.

90 Taylor Street
Quincy, MI 49082
Toll Free: (800)800-3864
Fax: (800)753-7267
Info@alumiramp.com

Carries a variety of ramps including: telescopic, threshold, folding, curb, and modular.

American Access, Inc.

17405 Highway 196 North
Eads, TN 38028
Toll Free: (888)790-9269
Direct: (901)466-1723
Fax: (800)589-5851 sales@americanaccess.net <http://www.wheelchairramps.com>

Carries a variety of ramps including: portable, modular, and commercial.

American Ramp Systems

202 W. First Street S.
Boston, MA 02127-1110
Toll Free: (800)649-5215
Fax: (617)268-3701
infor@americanramp.com
<http://www.americanramp.com>

Carries a variety of ramps including: ramps with rail, ramps without rails, and ramps with turns. Company also provides ramp sales or rentals.

Prairie View Industries, Inc.

P.O.Box 575
Fairbury, NE 68352-0575
Toll Free: (800)554-7267
info@pviramps.com <http://pviramps.com>
Carries a variety of ramps including: singlefold, multifold, threshold, modular, solid, side door van, and UTW.

Ramps for a Better Living, Inc.

84 Abbington Ave.
Staten Island, NY 10308
Direct: (718)967-2365
Fax: (718) 967-2365
rampsforliving@hotmail.com
<http://www.RampsforLiving.com>
Ramps for steps, vans for temporary use, and module ramp systems.

Reading Precast, Inc.

5494 Pottsville Pike
Leesport, PA 19533-8645
Toll Free: (800)724-4881
<http://www.readingprecast.com>
Carries the Redi-Ramp System, a handicapped access ramp and platform system. Also carries the Redi-Dock System modular drive-up access ramp and platform units.

Van Duerr Industries

820 W. Seventh St.
Chico, CA 95928
Direct: (530)893-1596
Fax: (530) 893-1560
info@vanduerr.com
<http://www.vanduerr.com>
Carries a variety of ramps including: EZ edge ramp and a portable modular rubber ramp.

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County Resources

County Offices for the Disabled

County Offices for the Disabled function as a clearinghouse for information about programs and services advocate for people with disabilities and provide technical assistance at a local level.

Atlantic County

Office of Disability Services

Shoreview Building
101 South Shore Road, Room 113
Northfield, NJ 08225
Telephone: (609) 645-7700 x4519
TDD: (609) 348-5551
Fax: (609) 645-5809
Kathy Quish, Director

Bergen County

Division on Disability Services

One Bergen County Plaza, Second Floor
Hackensack, NJ 07601
Telephone: (201) 336-6500
TTY: (201) 336-6505
Fax: (201) 336-6510
Jim Thebery, Director

Camden County

Office of Disabled Consumer Services Camden

County Administration Building
Lower Level, 600 Market Street
Camden, NJ 08102
Telephone: (856) 225-5232
TDD: (856) 225-8889
Fax: (856) 225-5154
L. Robbie Friedner, Director

Cumberland County

Office for the Disabled

1121 South Second Street
Millville, NJ 08332
Telephone: (856) 825-8707
Fax: (856) 327-2086
David Grennon, Director

Essex County

Office for the Disabled

125 Fairview Avenue
Cedar Grove, NJ 07009
Telephone: (973) 228-8230
TDD/Fax: (973) 228-8278
James Davis, Acting Director

Gloucester County

Office of Disability Services

Budd Boulevard Complex
Route 45 & Budd Boulevard, PO Box 337
Woodbury, NJ 08096
Telephone: (856) 384-6980
TDD: (856) 848-6616
Fax: (856) 384-6915
Jackie Love, Director

Hunterdon County

Department of Human Services

8 Gauntt Place, PO Box 2900
Flemington, NJ 08822
Voice/TDD: (908) 788-1372
Fax: (908) 806-4204
Barbara Metzger, Disability Planner

Mercer County

Office of the Disabled

Joyce McDade Administration Building
640 South Broad Street, PO Box 8068
Trenton, NJ 08650
Telephone: (609) 989-6468
TDD: (609) 989-6865
Fax: (609) 989-6032
Tom Shaw, Director

Middlesex County

Office for the Disabled

Middlesex County Administration Building
JFK Square, 5th Floor
New Brunswick, NJ 08901
Telephone: (732) 745-4013
Fax: (732) 296-7971
Lawrence Rivera, Director

Monmouth County

Office on Disabilities

Hall of Records Annex, 1 East Main Street
Freehold, NJ 07728
Telephone: (732) 431-7399
TDD: (732) 431-2066
Fax: (732) 431-7875
Alexander Buono, Director

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County Resources (cont'd)

Morris County

Office for the Disabled

PO Box 900
Morristown, NJ 07963-0900
Voice/TDD: (973) 285-6855
Fax: (973) 285-6883
Christina Brino, Director

Somerset County

Office for the Disabled

92 East Main Street
PO Box 3000, Somerville, NJ 08876
Telephone: (908) 231-7179
TDD: (908) 231-7168
Fax: (908) 707-4127
John Getsy, Director

Ocean County

Office for the Disabled

1027 Hooper Ave. Building 2, 3rd Floor
Toms River, NJ 08754
Voice/TDD: (732) 506-5062
Fax: (732) 506-5309
DonnaLee Snyder, Program Development Specialist

Passaic County

Division of Disability Services

309 Pennsylvania Avenue
Paterson, NJ 07503
Telephone: (973) 881-4559
TTY: (973) 881-2836
Fax: (973) 278-4373
Linda Wilson, Director

Salem County

Office for the Disabled

Salem County Inter-agency Council
98 Market Street, Salem, NJ 08079
Telephone: (856) 935-7510
Fax: (856) 935-7747
Karen Rizzo-Richards, Coordinator

Sussex County

Office for the Disabled

Sussex County Administration Center
1 Spring Street
Newton, NJ 07860
Telephone: (973) 579-0560
TDD: (973) 838-8247
Fax: (973) 579-0571
Maureen Babula, Director

Union County

Office for the Disabled

County Administration Building
Fourth Floor, Elizabethtown Plaza
Elizabeth, NJ 07207
Voice/TDD: (908) 527-4840
Fax: (908) 558-2562
Charles Newman, Director

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U.S. Architectural & Transportation Barriers and Compliance Board

1331 F Street NW, #1000
Washington, DC 20004-1111

Tel: 202/272-0080 TTY: 202/272-0082 Fax: 202/272-0081
Technical Assistance Line: 800/872-2253 TA/TTY: 800/993-2822

The United States Architectural and Transportation Barriers Compliance Board - the Access Board - is an independent Federal agency responsible for developing minimum guidelines for the accessibility of newly-constructed and altered buildings and facilities. In 1991, the Board issued the ADA Accessibility Guidelines (ADAAG) for private sector buildings and facilities covered by title III of the ADA. The Access Board provides information, technical assistance, and training in the application of its guidelines and conducts research on accessibility issues.

Internet Resources

NJ Division of Elections Website - www.njelections.org

The United States Election Assistance Commission (EAC) - An independent bipartisan agency, is authorized by the Help America Vote Act (HAVA) to serve as "...a national clearinghouse and resource for the comparison of information" on various matters involving the administration of Federal elections. www.eac.gov

HAVA Full Text - http://www.fec.gov/hava/law_ext.txt

Rutgers Voter Website - This non-profit, non-partisan website is intended to help New Jersey voters and students learn about candidates and issues in New Jersey. <http://www.njvoterinfo.org/>

Federal Election Commission HAVA link - In 1975, Congress created the Federal Election Commission (FEC) to administer and enforce the Federal Election Campaign Act (FECA) - the statute that governs the financing of federal elections. The duties of the FEC, which is an independent regulatory agency, are to disclose campaign finance information, to enforce the provisions of the law such as the limits and prohibitions on contributions, and to oversee the public funding of Presidential elections. <http://www.fec.gov/hava/hava.htm>

www.electionline.org - Is a non-partisan, non-advocacy website providing news and analysis on election reform. <http://www.electionline.org>

ADA Home Page - <http://ada.gov/>

U.S. Department of Justice Civil Rights Division Voting Section Home Page - The Voting Section is an office within the Civil Rights Division at the Department of Justice charged with enforcement of federal voting right statutes. <http://www.usdoj.gov/crt/voting/index.htm>

The Election Center - Is a nonprofit organization dedicated to promoting, preserving, and improving democracy. Its members are government employees whose profession is to serve in voter registration and elections administration. <http://www.electioncenter.org>

A Brief Illustrated History of Voting by Douglas W. Jones - <http://www.cs.uiowa.edu/~jones/voting/pictures/>

Overseas Vote Foundation - Is dedicated to making the right to vote accessible and simple for all Americans living outside of the United States. Our focus is on providing secure Internet-based voter registration services and support to the millions of Americans who want to participate in US federal elections. <http://www.overseasvotefoundation.org>

Help America Vote Act of 2002

Title II, Subtitle D, Part 2, Section 261

Payments to States and Units of Local Government to Assure Access for Individuals with Disabilities

(a) In General. - The Secretary of Health and Human Services shall make a payment to each eligible State and each eligible unit of local government (as described in section 263).

(b) Use of Funds. - An eligible State and eligible unit of local government shall use the payment received under this part for -

(1) making polling places, including the path of travel, entrances, exits, and voting areas of each polling facility, accessible to individuals with disabilities, including the blind and visually impaired, in a manner that provides the same opportunity for access and participation (including privacy and independence) as for other voters; and

(2) providing individuals with disabilities and the other individuals described in paragraph (1) with information about the accessibility of polling places, including outreach programs to inform the individuals about the availability of accessible polling places and training election officials, pollworkers, and election volunteers on how best to promote the access and participation of individuals with disabilities in elections for Federal office.

(c) Schedule of Payments. - As soon as practicable after the date of the enactment of this Act (but in no event later than 6 months thereafter), and not less frequently than once each calendar year thereafter, the Secretary shall make payments under this part.

Title II, Subtitle D, Part 5, Section 291

Payments for Protection and Advocacy Systems

(a) In General. - In addition to any other payments made under this subtitle, the Secretary of Health and Human Services shall pay the protection and advocacy system (as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002)) of each State to ensure full participation in the electoral process for individuals with disabilities, including registering to vote, casting a vote and accessing polling places. In providing such services, protection and advocacy systems shall have the same general authorities as they are afforded under subtitle C of title I of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15041 et seq.).

(b) Minimum Grant Amount. - The minimum amount of each grant to a protection and advocacy system shall be determined and allocated as set forth in subsections (c)(3), (c)(4), (c)(5), (e), and (g) of section 509 of the Rehabilitation Act of 1973 (29 U.S.C. 794e), except that the amount of the grants to systems referred to in subsections (c)(3)(B) and (c)(4)(B) of that section shall be not less than \$70,000 and \$35,000, respectively.

(c) Training and Technical Assistance Program. -

(1) In general. - Not later than 90 days after the date on which the initial appropriation of funds for a fiscal year is made pursuant to the authorization under section 292, the Secretary shall set aside 7 percent of the amount appropriated under such section and use such portion to make payments to eligible entities to provide training and technical assistance with respect to the activities carried out under this section.

(2) Use of funds. - A recipient of a payment under this subsection may use the payment to support training in the use of voting systems and technologies, and to demonstrate and evaluate the use of such systems and technologies, by individuals with disabilities (including blindness) in order to assess the availability and use of such systems and technologies for such individuals. At least one of the recipients under this subsection shall use the payment to provide training and technical assistance for nonvisual access.

(3) Eligibility. - An entity is eligible to receive a payment under this subsection if the entity -

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(A) is a public or private nonprofit entity with demonstrated experience in voting issues for individuals with disabilities;

(B) is governed by a board with respect to which the majority of its members are individuals with disabilities or family members of such individuals or individuals who are blind; and

(C) submits to the Secretary an application at such time, in such manner, and containing such information as the Secretary may require.

Title III, Subtitle A, Section 301(a)(3)

Accessibility for Individuals with Disabilities

The voting system shall -

(A) be accessible for individuals with disabilities, including nonvisual accessibility for the blind and visually impaired, in a manner that provides the same opportunity for access and participation (including privacy and independence) as for other voters;

(B) satisfy the requirement of subparagraph (A) through the use of at least one direct recording electronic voting system or other voting system equipped for individuals with disabilities at each polling place; and

(C) if purchased with funds made available under title II on or after January 1, 2007, meet the voting system standards for disability access (as outlined in this paragraph).

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Modification of Forms for Voters with Disabilities

Consistent with one of the principal purposes of HAVA to allow for full access to the electoral process by voters with disabilities, election forms, such as the voter registration application, the sample ballot as well as the absentee and provisional ballot materials, must be provided in alternative forms, such as large print, braille and audio. It has also been suggested that the voter registration application could include provisions to permit an applicant to “check-off” if he or she requires accommodations or alternate forms of election materials, or to indicate that he or she uses a rubber signature stamp in lieu of a handwritten signature. Accordingly, it is anticipated that a portion of Title III funds will be utilized for the design and printing of these materials.

Outreach for Voters with Disabilities

There needs to be effective and appropriate outreach to individuals with disabilities. Any such program must be developed with the input of disability advocacy groups and other interested persons, to ensure that all stages of the voting process from registration to casting ballots will be fully accessible to individuals with disabilities. This sentiment was expressed repeatedly by speakers at the public hearings. The State may consider contracting with appropriate disability organizations to achieve these goals. Effective outreach may be done in a number of ways. First, election forms and notices must be available in alternate formats, such as large print, braille and TDD. Newspaper notices as to upcoming elections or absentee ballot availability should include a telephone number where voters can get information as to alternate formats of election materials.

It has also been suggested that such notices be provided to interested organizations that have regular dealings with persons with disabilities. As detailed in Section One of this Plan, the voter registration application should be modified to accommodate the needs of voters with disabilities. Sample ballots should not only be available in alternate formats, but should include information about the availability of absentee ballots or how a voter can be assigned to an accessible polling place if the polling place for her election district is not currently accessible. Some of these recommendations may require legislative enactments.

Polling Place Accessibility in Relation to Voting Systems

As stated above, HAVA requires that there be at least one accessible voting system in each polling place for voters with disabilities. The voting system must be able to accommodate voters with a range of disabilities, such as the mobility-impaired voter, including those who use wheelchairs, to the voter with visual impairment who may require audio assistance to vote independently. Access to such systems for voters with disabilities is unattainable, however, if the voter is denied physical access to the polling place in the first place. Therefore, the issue of accessible voting systems is intrinsically tied to the issue of accessible polling places.

In New Jersey, the County Boards of Election, which certify polling places, are mandated to locate voting facilities that are physically accessible. The New Jersey Division of Elections distributes the reporting forms and checklists that are to be used to determine if a polling place is accessible.

The polling place accessibility standards are based upon the State’s Uniform Construction Code, Barrier Free Subcode, N.J.A.C. 5:23-7. In order to make an informed assessment, there must be a physical inspection of the site. The review must be from the parking lot to the entrance into the building and straight into the voting machine. Under current law, if it is determined that there is no accessible polling site for an election district, the County Board may apply to the Attorney General for a waiver. Because 100% accessible polling places are the commitment and goal of the Attorney General and the State, waivers are disfavored; any such request is now carefully scrutinized and requires photographic documentation and a review of alternate locations investigated in order to allow the Division of Elections to better assess the request.

Achieving this goal will require a multi-faceted approach. First, there must be adequate training for those individuals charged by the County Boards of Election with the duty to inspect polling sites and those county representatives charged with the duty to review the findings, as to the variables of accessibility. For example, this requires an understanding of the various types of motorized equipment and their individual access requirements. This training must be standardized and uniform throughout the State, and will necessarily require the input of disability advocacy groups and those with specialized knowledge in this field. It has been suggested that the Advisory Groups should be reconstituted in the various Counties. Creative ways of accessibility that are not cost-prohibitive, such as portable ramps, also must be explored.

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Fundamental to this mission, however, is enforcement. The State must provide the oversight and monitoring of this statutory duty, by dedicating necessary resources. This must be a component of the State's management of HAVA compliance. It should also be considered as to whether criminal penalties should be imposed, by way of legislative enactment, for willful failure to ascertain accessible polling places. It has been further suggested that the statutory distance restriction of going beyond the boundaries of an election district be relaxed to allow for more location options that may be fully accessible for voters with disabilities.

It was suggested that consideration be given to closing public schools on the day of a general election, in order for the schools to be more fully available for election use. It was articulated that this proposal would also alleviate school safety concerns. Conversely, it may be argued that closing the schools on general election day could reduce voter turnout, as parents may be unable to arrange child care on election day to facilitate their ability to go to the polls.

In consideration of the importance of providing polling place access to voters with disabilities, the above recommendations and proposals should receive all due attention.

Disability Access

In addition to the installation of accessible voting systems, voter education and outreach for voters with disabilities, it is expected that there will be costs involved in assuring polling place accessibility and providing election materials in alternate forms. It is estimated that, in addition to the Section 261 funds, \$750, 000 will be needed for this purpose.

Voter Report Form for Polling Place Accessibility Concerns

I had a difficult time voting at the following polling place:

Street Address: _____

Building Name: _____

City/Town: _____

County: _____

I had a difficult time voting for the reasons selected below.

Exterior access to the polling place was prohibitive due to:

- ☐ a poorly or unlit parking space
- ☐ a lack of accessible parking
- ☐ a lack of access aisles
- ☐ site access not being clearly marked
- ☐ a lack of ramps or curb cuts
- ☐ an unpaved parking space
- ☐ available parking not closest route to building
- ☐ no clear path of travel to the building

other: _____

explain: _____

The building is not ADA compliant in the following areas:

- ☐ steps
- ☐ width of walkways
- ☐ doors hinder or stop access
- ☐ no elevators
- ☐ no wheel chair ramps
- ☐ ramp was too steep or no turn around space
- ☐ no hand rails
- ☐ no assistance available
- ☐ accessible entrance not marked
- ☐ no accessible entrance
- ☐ entrance not near accessible parking

other: _____

explain: _____

Poll workers...

- ☐ were unaware of my special needs
- ☐ refused to assist me
- ☐ were not available to assist me

other: _____

explain: _____

Voter Report Form for Polling Place Accessibility Concerns (cont'd)

The voting booth...

- ☐ signage was unclear or unreadable
- ☐ was inaccessible
- ☐ offered little or no privacy
- ☐ Registration table incorrect height
- ☐ did not have enough leg room
- ☐ Lighting inadequate

other: _____

explain: _____

The voting equipment...

- ☐ was unusable
- ☐ was confusing
- ☐ had no audio

other: _____

explain: _____

The sample ballot was...

- ☐ confusing
- ☐ unreadable
- ☐ in the wrong language
- ☐ different than the voting machine ballot
- ☐ not made available in an alternate format

other: _____

explain: _____

Contact Information:

Name: _____ (required)

Street Address: _____ (required)

City/Town: _____ (required)

Zip: _____ (required) Telephone: _____

e-mail: _____

Additional Comments: _____

